

Mobile Device Repair Daily Quality Checklist

Printable

DAILY SHIFT / ROUTE

DEVICE OWNER NAME

DEVICE OWNER PHONE / EMAIL

SERVICE LOCATION

RECORD DATE

DEVICE IDENTITY

REPORTED ISSUE

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DATA BACKUP STATUS

DEVICE CONDITION PHOTOGRAPHED

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REPORTED ISSUE CONFIRMED

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POST-REPAIR TEST RECORDED

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CORRECTION / FOLLOW-UP

VERIFIED BY